

UNIVERSITY OF EDUCATION
 "UEXAM" Semester-IV, 2019
 MA Education/MA Education L & M, Session:2017-19

Course Code: ENGL2115 (Educational Research)
 Subject: Technical Writing and Presentation Skills

SECTION: I (MCQ's)

Time Allowed: 20 Minutes

Max. Marks: 18

NOTE: Encircle the correct/ best answer in each of the followings. Each Question carries 1 mark. Use of remover carries zero mark. Cutting and Overwriting is not allowed.

No. 44

Roll No. (in fig.) _____

Roll No. (in words) _____

Candidate's Signature. _____

Signature of Addl. Supdt. _____

Q1.

- Eye contact of longer than _____ seconds can make a participant uncomfortable.
 a) 2-3 b) 3-5 c) 1-2 d) none of these
- _____ is delivered via nonverbal communication.
 a) 75% b) 55% c) 80% d) none of these
- Generally, A descriptive writing contains _____
 a) sensory details b) story telling c) amusement d) none of these
- An alphabetical list of subtopics is called
 a) text b) appendix c) glossary d) index
- A _____ explains fictional events and characters in a sequential manner.
 a) Myth b) Autobiography c) short story d) Novel
- The way to stand and sit is called _____
 a) Posture b) movement c) gesture d) facial expression
- In order to remove stage fright we should use
 a) podium b) lecterns c) voice d) both a & b
- which one of the following is not a visual aid
 a) Flip charts b) posters c) graphs d) paralanguage
- A presentation delivered by reading from notes
 a) Impromptu b) memorization c) manuscript d) extemporaneous
- highness and lowness of voice is called _____
 a) pitch b) accent c) pronunciation d) rate
- _____ writing is the art of describing places, persons, objects and events
 a) argumentative b) Narrative c) discursive d) descriptive
- telling examples to explain something is called
 a) narration b) description c) illustration d) process analysis
- Synopsis is
 a) research proposal b) annotation c) summary d) none of these
- _____ is a popular tool that helps you generate creative solution to the problem.
 a) essay writing b) report writing c) research proposal d) brainstorming
- A _____ report is a written document regarding the status of an activity
 a) technical b) progress c) feasibility d) none of these
- Personnel in Progress report is _____
 a) work remaining b) work accomplished c) names of people d) none of these
- Time division of Main body in a presentation is
 a) 15% b) 45% c) 10% d) 60%
- _____ is the main idea/central point of your research paper
 a) thesis statement b) dissertation c) preface d) none of these

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Time Allowed: 100 Minutes.

Max. Marks: 42

Section II (Short Answer)

Q.2- Write short answers of the following.

3x6 = 18

- i. What is the importance of table of contents in a formal proposal?
- ii. Define descriptive essay.
- iii. Define Memorization.
- iv. What does the term glossary mean?
- v. Give three points to decrease stage fright.
- vi. Write three means of nonverbal communication

Section III (Essay Type)

Answer the following Questions

6x4 = 24

Q.3 write down Parts of a progress report.

Q.4 Jot down essential steps for preparing presentations effectively.

Q.5 what are the basic steps of a research proposal?

Q.6 write an essay of (100-120)words on any one of the following.

Energy Crisis

Or

Causes of Popularity of Fast food Resturants